

## EXECUTIVE BOARD

*At a meeting of the Executive Board on Thursday, 15 January 2015 in The Boardroom, Municipal Building*

Present: Councillors Polhill (Chairman), D. Cargill, Harris, R. Hignett, Jones, T. McInerney, Nelson, Philbin, Wharton and Wright

Apologies for Absence: None

Absence declared on Council business: None

Officers present: G. Cook, E. Dawson, L. Derbyshire, D. Johnson, I. Leivesley, G. Meehan, E. O'Meara and M. Reaney

### ITEMS DEALT WITH UNDER POWERS AND DUTIES EXERCISABLE BY THE BOARD

#### EXB113 MINUTES

The Minutes of the meeting held on 11 December 2014 were taken as read and signed as a correct record.

#### LEADER'S PORTFOLIO

#### EXB114 DRAFT CORPORATE PLAN 2015-2018

The Board considered a report of the Strategic Director, Policy and Resources, which sought approval for the design and content of the new Corporate Plan.

The Board was advised that the Corporate Plan set out the Council's vision and values as well as its contribution to the delivery of the Sustainable Community Strategy (SCS) 2011-16. It was noted that the current Corporate Plan would end in April 2016, and a new approach was proposed so that the new plan would be a clear and simple reference document which set out the Council's overall aims, vision and values, but with the operational details and performance issues contained within the Directorate Business Plans and Performance Framework. The Board was advised that this approach would improve clarity of the Plans' purpose,

*Action*

reduce duplication with other strategic documents and communicate the core purpose and values of the organisation.

The draft Corporate Plan, attached at Appendix 1, was based around five strategic themes which contributed to the Borough's five strategic priorities, as set out in the report. There was also an additional Council theme incorporated – Corporate Effectiveness and Business Efficiency – which underpinned and supported the achievement of the five strategic themes. Members noted that the draft plan identified a new set of corporate values called 'The Halton Way'. These included co-operative working, managing demand, locality and business approaches, and set out the operating culture of the Council. It was reported that this was based on both current ways of working as well as the increasing need for the Council to respond to future challenges and opportunities so as to manage demand and build more resilient communities.

RESOLVED: That Council be recommended to

- 1) approve the draft 2015-18 Corporate Plan; and
- 2) support the production of an annual report each year based on the Corporate Plan, highlighting the Council's key achievements and issues.

Strategic Director  
- Policy &  
Resources

## **HEALTH AND WELLBEING PORTFOLIO**

### **EXB115 COMMUNITY FOOD WORKER SERVICE**

The Board considered a report of the Director of Public Health, which sought approval to bring the Community Food Worker Service in-house, to sit within the Health Improvement Service.

The Board was advised that the Community Food Worker Service was currently delivered by Warrington and Halton Hospitals NHS Foundation Trust, as part of the specialist weight management contract. This contract was due to expire in August 2015. The Community Food Workers raised awareness and trained other staff in the health benefits of healthy eating. This training then cascades to other people. The Board noted that the service formed a valuable component of the Borough's weight management interventions, making a vital contribution to reducing obesity levels in the Borough.

It was reported that a service review, undertaken in

2013, found that the Community Food Workers were an integral part of the Health Improvement Team's service delivery and were co-located within the Council's Health Improvement Team which had recently transferred to Runcorn Town Hall from Bridgewater NHS Trust. The budget for equipment, food and other supplies was located within Halton Borough Council. The service review recommended that the number of Community Food Workers be reduced to three full time equivalents, each supporting different areas of the Health Improvement Team's work, as detailed in the report. It was therefore recommended that the service be brought in-house from 1 September 2015 when the existing contract expired.

The Board was further advised that discussions were ongoing on the extent and implications of how staff would be transferred.

RESOLVED: That the Community Food Worker Service be brought in-house with effect from 1 September 2015.

Director of Public Health

## **RESOURCES PORTFOLIO**

### **EXB116 DIRECTORATE OVERVIEW REPORTS - QUARTER 2**

The Board considered a report of the Strategic Director, Policy and Resources, on progress against key objectives/milestones and performance targets for the second quarter to 30 September 2014.

The Board was advised that the Directorate Performance Overview Report provided a strategic summary of key issues arising from performance in the relevant quarter for each Directorate, being aligned to Council priorities or functional areas. The Board noted that such information was key to the Council's performance management arrangements, with the Board having a key role in monitoring performance and strengthening accountability.

It was reported that Directorate Risk Registers had been reviewed and refreshed in conjunction with the development of Directorate Business Plans 2014-17; monitoring of high risks was reported this period.

RESOLVED: That the report and progress and performance information be noted.

## **TRANSPORTATION PORTFOLIO**

## EXB117 MERSEY GATEWAY PROJECT - OFFICER DELEGATION

The Board considered a report of the Strategic Director, Policy and Resources, on revised Officer Delegation for the Mersey Gateway Project.

The Board was reminded that at its meeting on 19 October 2011, the Council had resolved to accept the conditional funding offer in relation to the Mersey Gateway Project. One of the further resolutions was to “delegate to the Chief Executive in consultation with the Leader of the Council, the Portfolio Holder for Resources and the Portfolio Holder for Transportation, the power to take all reasonable steps necessary to achieve the delivery of the Mersey Gateway Project”.

Since then, it was noted that matters had moved on, and the Leader of the Council and the Portfolio Holder for Resources were both members of the Mersey Gateway Crossings Board. Furthermore, the Council’s Chief Executive had also been appointed as Chief Executive for the Crossings Board. In order to avoid any possible conflict of interest arising, it was now suggested that the Officer Delegation be amended to give the power to the Strategic Director, Policy and Resources, in consultation with the Portfolio Holder for Transportation. This would only be in so far as Officer Delegations were concerned. Where a matter required a decision from Executive Board, then a report would be taken to Members in the usual way. However, Members noted that there would be a number of routine matters which would not require the attention of Executive Board, and it was those to which the report related.

RESOLVED: That Officer delegation be given to the Strategic Director, Policy and Resources, in consultation with the Portfolio Holder for Transportation, to take all reasonable steps necessary to achieve the delivery of the Mersey Gateway Project.

Strategic Director  
- Policy &  
Resources

**MINUTES ISSUED: 20 January 2015**

**CALL-IN: 27 January 2015**

**Any matter decided by the Executive Board may be called in no later than 5.00pm on 27 January 2015**

*Meeting ended at 2.05 p.m.*